YDIY
BOOKKEEPING SERVICES

Disclosure Statement

YDIY Bookkeeping Services Pty Ltd — BAS Agent 25289348

We are a registered BAS Agent and are required to hold this registration in order to provide BAS services – including advice, interpretation, interactions with the ATO, and lodgement of forms relating to GST, BAS, payroll and Superannuation Guarantee. Anyone providing these services must be a registered BAS Agent or Tax Agent.

We are subject to the Code of Professional Conduct prescribed in the Tax Agent Services Act 2009 and its determinations. The Tax Practitioners Board ("the Board") is the regulator of registered agents. We also adhere to the ATO's requirements for use of their Online Services and other relevant software.

We Advise As Follows:

To the best of our knowledge, and based on all information known to us, we:

- Have not had our registration suspended or terminated by the Board.
- Are not, and have not been, an undischarged bankrupt or been put into external administration.
- Have not been convicted of a serious taxation offence, or an offence involving fraud or dishonesty.
- Have not been sentenced to a term of imprisonment in Australia of 6 months or more.
- Have not otherwise been penalised, subject to an injunction, or subject to an order requiring disclosure.
- Are not subject to any conditions on our registration.
- Do not engage with other TASA-disqualified persons.

We are not aware of any other matter that we have not otherwise discussed or presented to you that would significantly influence your decision to engage, or continue to engage, our services. If there is anything you would like to discuss, please contact us.

Register of Tax Agents and BAS Agents

The Board maintains a public register of Tax Agents and BAS Agents, containing registration details of registered, suspended and deregistered agents.

Register: https://www.tpb.gov.au/public-register

Guidance on using the register: https://www.tpb.gov.au/help-using-tpb-register

Complaints

We hope that any concerns with our service can be discussed with us first, so we can respond to any misunderstanding or performance issue.

Complaints about the services you receive can also be made directly to the Board.

Complaints process and online form: https://www.tpb.gov.au/complaints

This information is required to be provided under TASA 2009 s45(2), and is required when an entity is considering engaging or re-engaging a registered agent, or upon request. This information is true and correct at the time of this statement; any change to it will be updated within 30 days of us becoming aware of the change.

Statements Made to the ATO

In providing services to you, the law requires that we must not make, prepare, or permit an entity to make or prepare, a statement to the Commissioner that:

- Is false, incorrect or misleading in a material particular; or
- Omits anything that causes the statement to be misleading.

If, after making a statement, it later becomes apparent – based on new information – that it is false or misleading in a material particular, we will discuss this with you.

If we have reasonable grounds to believe the false or misleading nature of a statement resulted from a failure to take reasonable care, recklessness as to the operation of a taxation law, or intentional disregard of a taxation law, we must advise you:

- That the statement should be corrected;
- The possible consequences of not correcting it; and
- Our responsibility to take further steps if required.

If the statement is not corrected, we may need to withdraw from providing further services. Where an uncorrected false or misleading statement has caused, or will cause, substantial harm to the interests of others, the law requires us to notify the ATO that the statement should be corrected.

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